

Security & Data Handling

A summary of the items most often raised in pre-engagement security reviews and vendor assessments. These are our standard terms — a starting point; the individual contract takes precedence. For the latest version, see lv3.biz/en/security/.

01 — COMMITMENTS IN THE CONTRACT (STANDARD TERMS — THE INDIVIDUAL CONTRACT TAKES PRECEDENCE)

NDA	Standard two-party NDA, available before the first conversation. Client-side NDA templates accepted
Data handling	Post-engagement retention and destruction rules stated in the contract. At closeout, data is returned or destroyed — with a destruction report on request
Subcontracting	Work involving information that could identify the client is never subcontracted without prior consent
Incident notice	If an incident on LV3's side ever involves client information, the client is notified promptly
Other clients' information	Engagement details of other clients — figures, names, specifics — are never disclosed, even after an NDA. Your information is held to the same standard

02 — DAY-TO-DAY PRACTICE (REMOTE-FIRST)

<p>Devices</p> <p>Work devices use full-disk encryption, with operating systems and software kept up to date.</p>	<p>Authentication</p> <p>Multi-factor authentication (MFA) is mandatory on work accounts.</p>	<p>Least privilege</p> <p>Access to client environments is limited to the people who need it, for the period they need it.</p>
<p>Data transfer</p> <p>We follow the transfer methods and environments the client specifies, including encrypted channels and access-controlled locations.</p>	<p>Work environment</p> <p>Where devices or a designated environment are provided, we work within them. Otherwise, work stays on company-managed devices, kept organized and identifiable per engagement.</p>	<p>Physical & screens</p> <p>We avoid taking paper out, and work where screens and documents are not visible to third parties.</p>

03 — SECURITY QUESTIONNAIRES & VENDOR ASSESSMENTS

We respond to client security check sheets and vendor assessments, as part of RFI / RFP support. For the full contract structure and termination terms, see "How we work" (lv3.biz/en/how-we-work/).

Specific configurations and tooling details are disclosed in individual responses after an NDA.